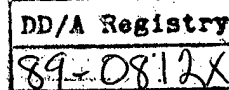


~~CONFIDENTIAL~~



1 May 1989

MEMORANDUM FOR: Members and Advisors, Agency Occupational Safety and Health Committee (AOSHC)

FROM:

[Redacted] Acting Chairperson, AOSHC

SUBJECT: Minutes from AOSHC Meeting on 11 April 1989

Please find attached a copy of the minutes from the AOSHC meeting on 11 April 1989 for your review. Don't forget the next meeting is scheduled for Tuesday, 9 May 1989, at 2:00 p.m. in the OMS Conference Room (1D4021, OHB).

Attachments

Minutes of 11 Apr 89 Meeting

Copy of [Redacted] dtd 23 Apr 87

Copy of [Redacted] with Updated list of AOSHC Members

25X1

DD/A REGISTRY
FILE: Log-12

~~CONFIDENTIAL~~

CONFIDENTIAL

AGENCY OCCUPATIONAL SAFETY & HEALTH COMMITTEE

Minutes of the Meeting

11 April 1989

1. The following were in attendance at the 11 April 1989 meeting of the Agency Occupational Safety and Health Committee (AOSHC) in the OMS Conference Room:

STAT

[] Acting Chairman

[] Chief, Safety Division/OMS/DA

[] Logs Officer/Office of Personnel/DA

[] DISD/Office of Security/DA

[] FBIS/DS&T

[] Office of the DDA

[] Office of the DDA

[] Office of the DDI

[] Office of the DCI

[] SS/AMD/Office of Communications/DA

[] DC/AS/IC Staff

[] DC/ICS/Admin/IRM

[] EB/EBD/Office of Logistics/DA

[] ALD/Office of General Counsel

[] Recording Secretary

STAT

2. Since many of the members present were new to the AOSHC, Acting Chairman [] introduced himself and had all members do the same.

STAT

STAT

3. The first item addressed was the Blue Briefing Book, which all members were requested to bring with them to this meeting. [] said he would collect their Blue Briefing Books and take them back to Safety Division with him, as Safety Division is in the process of updating the books. Committee members will be sent new updated versions, once the update and printing is complete--probably a few months from now. [] then distributed copies of "Part 1960" Code of Federal Regulations and suggested that members review it and become familiar with the program requirements. "Part 1960" is titled "Basic Program Elements for Federal Employee OSH Programs Related Matters."

STAT

4. [] advised that Safety Division had just prepared the Agency's Annual Report of Accident Analyses for FY 1988. Copies of this report will be forwarded to all AOSHC members after it has been signed by the DCI.

STAT

CONFIDENTIAL

CONFIDENTIAL

STAT

5. [] explained that the primary purpose of this committee is to serve as an advisory panel to the Designated Safety and Health Official, who is the Director of Medical Services. One of the most topical issues for the committee at this time is designated smoking areas (DSA). There are currently six requests before the committee for evaluation of areas to be designated as smoking or non-smoking. As outlined in [] it is up to the committee to handle DSA matters.

25X1

STAT

[] asked for volunteers to serve on a subcommittee to evaluate DSAs. There were some questions concerning the responsibilities of such a subcommittee, and since not everyone had a copy of [] read it aloud. (Copies of [] [] will be sent to all committee members in the near future.)

25X1
25X1

STAT

6. Some discussion followed concerning a suggestion that smoking lounges be established; the amount of employee man-hours lost while smokers are away from their desks; whether an Industrial Hygienist or a Mechanical Engineer would be best suited to serve on the subcommittee; and the fact that the broad wording of subsection [] (which describes the requirements to declare an office space as a designated smoking area) is the cause of many complaints.

25X1

STAT

7. It was suggested that subsection [] be revised to make all office space non-smoking areas, but not to preclude the committee from authorizing certain areas, on a case-by-case basis, as DSAs. Within a couple weeks, [] expects to send a draft revision to all AOSHC members for their review/comments. The committee will then present the proposed revision to RPD, with a suspension date.

25X1

25X1

STAT

9. The committee members discussed two DSA complaints: the GA29 smoking restrooms and the seventh floor smoking restrooms, both in OHB. [] believed the DSA bathrooms should remain the way they are now, and the committee agreed.

STAT

10. The next meeting of the AOSHC will be held Tuesday, 9 May 1989, at 2:00 p.m. in the OMS Conference Room (1D4021, OHB). The meeting was adjourned at 3:14 p.m.

CONFIDENTIAL

Page Denied

Next 5 Page(s) In Document Denied